

FACULTY of PROFESSIONAL STUDIES STUDENT PLANNING COMMITTEE

Application for Professional Development Funds

The Student Planning Committee has been established to allocate an annual fund that enhances the professional development of students within the Faculty. Individuals or groups can apply for financial assistance. The fund is aimed at assisting as many students as possible so the number of people per application is carefully considered. Requests will be evaluated on a first come/first served basis. Funds are dispersed to students by the committee and once a student submits appropriate receipts. See the attached sheet for specific criteria and procedures for fund application.

Name of applicant or group:
(Each applicant is required to fill out an application)

Programme:

Major:

Student Number:

Address:

Telephone Number:

Email:

Other sources of funding (if applicable):

Please outline the activities to be undertaken relevant to your programme.

Why do you feel you should receive funding?

How do you believe this will benefit your professional development?

How do you believe this will benefit Acadia University and/or the Faculty of Professional Studies?	
How were you informed about the Professional Development Fund?	
STUDENT'S SIGNATURE:	DATE:
ADVISOR'S SIGNATURE:	SECRETARY'S SIGNATURE:
<p>Proposed Budget :</p> <p>** Please note that funding is available only for Registration Fees and Travel.</p> <p>Registration Fee:</p> <p>Travel:</p> <p>** Please see 'Funding Information' on attached document above for more information.</p>	

- I. Please return the application to the main office of your School or to a member of the Student Planning Committee. You will be notified once a decision has been reached.

- II. Please ensure that your application has been dated and that you have obtained the signatures of your advisor and School secretary.

- III. Please submit your application a minimum of **two weeks** prior to the activity.